

**STAFFORD COUNTY SCHOOL BOARD**  
**Agenda Consideration**

**TOPIC:** Grocery Products -  
Contract Renewal for  
Food and Non-Food Products

**ITEM NO:** 8M

**PREPARED BY:** Andre' Nougaret   
Assistant Superintendent  
for Support Services

**MEETING:** August 24, 2004  
**ACTION DATE:** August 24, 2004

Chapman E. Slye  
Director of School Nutrition

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**RECOMMENDATION OF THE SUPERINTENDENT:** That the Stafford County School Board approve the second year contract renewal of Bid #790211 for food and non-food products to be used in the cafeterias for the 2004/2005 school year to Merchants Grocery Company, Inc., 800 Maddox Drive, P.O. Box 1268, Culpeper, Virginia 22701 for an estimated expenditure of \$1,920,823.00.

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**KEY POINTS:**

- Grocery Bid #790211, approved by the School Board on July 25, 2002 to Merchants Grocery Company, Inc., is awarded the second year renewal contract for the 2004/2005 school year.
- Renewal request of Bid #790211 for the 2004/2005 school year is agreeable with Merchants Grocery Company, Inc.
- The original bid allows for three one-year renewal options.
- The service and quality that we have received from Merchants Grocery Company, Inc. during the previous years of contract have been satisfactory in all our school cafeterias.
- Merchants Grocery Company, Inc. will follow the same terms and conditions of the original contract. Price increases forecasted by Merchants Grocery were supported by manufacturer's invoices and totaled 4.5% overall. The increase is within our 5% increase guidelines.

**SCHOOL BOARD GOAL:**

**Goal # 5:** Provide Facilities that Promote Student Learning and Community Support.

**FUNDING SOURCE:**

School Food Service Operating Funds

**AUTHORIZATION REFERENCE:**

Stafford County School Board Policy 4-29